

**COBB COUNTY
DEPARTMENT OF TRANSPORTATION
PRE-CONSTRUCTION DIVISION
September 9, 2026
B2460 SS4A Multi-Corridor Safety Improvements**

ADDENDUM NO. 1

**PROPOSALS RECEIVED UNTIL September 24, 2026
12:00 Noon Local Time**

The following addendum hereby amends and/or modifies the Request for Proposals (RFP) as issued for this project. All proposals are subject to the provisions of this Addendum. **Proposers shall acknowledge receipt of this addendum.**

(1) Questions and Answers:

- Q. Which forms, other than the Subconsultant Affidavit and Agreement, should be signed by subconsultants?
- A. Subconsultant Affidavit & Agreement – Exhibit III
(These forms should be included in all subconsultant and lower tier subcontracts)
Government-Wide Debarment and Suspension
Lobbying Restrictions
Federal Tax Liability and Recent Felony Convictions**
- Q. Page 6 of 24 states: The Proposer is to submit the following ratios (accompanied by a letter from a CPA verifying review of financial ratios), which will be used to rank Financial Stability. On an annual basis, our firm undergoes a financial statement audit by our external CPA firm. All the numbers that support the ratios required to be listed in the table on RFP page 6 are line items that are presented directly on the audited financial statements for 2025. These audited financial statements are signed off by the external CPA. Would that meet the requirements of the “letter from a CPA verifying review of financial ratios”?
- A. Yes, an external CPA is sufficient.**
- Q. Surveying (5.01-5.06) is not included on the list of required area classes on Page 2 of the RFP. Will any surveying services be required for this contract? If so, which specific area classes?
- A. Yes, Surveying should be included in the scope services and either the prime or their sub-consultant should be pre-qualified in area classes 5.01, 5.02, and 5.08.**
- Q. Regarding the required financial stability ratios, we have the following questions: 1. Can the ratios be submitted electronically as a separate, password-protected file? If so, can this be submitted via email or through the procurement portal? And who should we share the password with? 2. Who will have access to see this information? 3. Will this information be covered under the Freedom of Information Act? 4. Will the documents be treated as confidential for proposal evaluation purposes only?

A. The file can be attached along the proposal. You can email the password to Cameron Eveler Cameron.eveler@cobbcounty.gov once the proposal is opened and it will be shared with the Finance Department. They will only be used for Financial Stability under the evaluation criteria.



Ligia Florim, P.E.
Pre-construction Engineer

cc: *Electronic copies:*
Cobb County Procurement Services
Michael Francis, P.E., Transportation Division Manager CCDOT
Pedram Rahbar, P.E., Deputy Director CCDOT
Ana Fraundorf, Project Manager
Project File

**TASK ORDER CONTRACTING
PRE-PROPOSAL CONFERENCE
Wednesday, September 9, 2026, 9:00 a.m.**

PROPOSAL DUE DATE: September 24, 2026 – 12:00 Noon Local Time

ATTENDEES:

Michelle Mouton, Proposal Manager, Lowe Engineers, Now Part of MacKay,
michelle.mouton@loweengineers.com, C: 470.809.5489

Lauren Schramm, Senior Transportation Planner, ESA | Environmental Science Associates, Atlanta, GA
(802) 730-5492 cell, lschramm@esassoc.com | esassoc.com

Tom Fravel, PE, Senior Project Delivery Leader, Highways, RKK, tfravel@rkk.com, 404.697.3777 C

Meredith Moore, VHB, Marketing Specialist, 757.233.3247, www.vhb.com , mmoore@vhb.com

Jason Dickerson, PE , VHB, State & Local Gov't Market Leader/GA, 770.500.2024, jdickerson@vhb.com

Analynne Barlaan, *Gresham Smith*, analynne.barlaan@greshamsmith.com , 678.518.3938

Pedram Rahbar, Deputy Director, Cobb DOT, Pedram.Rahbar@cobbcounty.gov

Dyan Merced, Admin Assistant, Cobb DOT, Dyan.Merced@cobbcounty.gov

Ana Fraundorf, Cobb DOT, Project Manager, Ana.Fraundorf@cobbcounty.gov

Cameron Eveler, Cobb DOT, Senior Procurement Specialist, Cameron.Eveler@cobbcounty.gov

Ligia Florim, Cobb DOT, Pre-construction Engineer, Ligia.Florim@cobbcounty.gov

MEETING MINUTES:

- (1) Pre-Proposal Conference for Cobb County Department of Transportation project – SS4A Multi-Corridor Safety Improvements B2460.
Request for Proposal (RFP) will be received until 12:00 noon on September 24, 2026, at
(<https://procurement.opengov.com/portal/cobbccoga>)

NO PROPOSALS WILL BE ACCEPTED AFTER THE 12:00 NOON DEADLINE.

- (2) **Meeting Summary:**

The meeting started with introductions and a summary and overview of the project, and highlights of various sections from the RFP.

In 2022 Cobb County undertook development of a Comprehensive Safety Action Plan aimed at eliminating traffic-related fatalities and serious injuries and in compliance with the SS4A program.

The planning process included analysis of existing conditions and historical crash data to provide a baseline understanding of serious injury and fatal crashes, stakeholder engagement and public outreach, consideration of equity and policy implications, and development of a robust set of countermeasures, safety improvements, and strategies that can help reduce the number of serious injuries and fatalities on roadways in Cobb County. This project is the one of the first implementation projects from the Safety Action Plan.

The proposed project will deliver multi-corridor safety improvements on Pat Mell Road, Windy Hill Road, and Olive Springs Road to reduce fatal and serious injury crashes. The project will deploy FHWA's Proven Safety Countermeasures including signal backplates with retroreflective borders; protected-only left turns and flashing yellow arrows; a roundabout conversion at a key unsignalized intersection; and pedestrian infrastructure such as rectangular rapid-flashing beacons, refuge islands, lighting, and sidewalks.

The Project limits include:

Pat Mell Road (Austell Road/SR 5 to South Cobb Drive/SR 280)

Windy Hill Road (Austell Road/SR 5 to Benson Poole Road)

Olive Springs Road (Austell Road/SR 5 to Windy Hill Road)

The Consultant services will include:

A. Survey Database

B. Concept Phase

C. Environmental Document (In compliance with FHWA)

D. Preliminary Design/Plans

E. Right of Way Design/Plans

F. Final Design/Plans

Funding

SPLOST and Federal funding through the Safe Streets and Roads for All (SS4A) program

RFP Communication Restriction

Consultants shall not communicate, or request information related to the RFP from any County staff member or Board members from advertisement through contract award. All questions should be submitted through the County portal in Opengov.

Minimum Requirements for Proposal

1) STAFFING

Evaluation of the list of personnel specifically assigned to the proposed project, including their qualifications, overall experience and recent experience on projects of similar scope and complexity to the proposed project.

2) EXPERIENCE AND PERFORMANCE

Review of past performance on Cobb County projects or other projects of similar nature and complexity as the proposed project; evaluation of client references; and evaluation of litigation history for the past five (5) years

3) APPROACH

Evaluation of the overall understanding of the scope of the proposed project; completeness, adequacy and responsiveness to the required information of the request for proposals.

4) AVAILABILITY

Evaluation of the workload of the proposing firm and the staffing to be assigned to the proposed project.

5) FINANCIAL STABILITY

Financial Stability will be evaluated by the Finance Department based on the ratios and criteria stated in the RFP.

Proposal Submittal

The technical proposal shall be limited to twenty (20) pages. Cover letter, resumes, promotional information, drawings or illustrations, maps, reference letters, proposed concepts, pictures, project information sheets, litigation history, etc.

The following items do not count toward the page limit: Proposal Cover, Table of Contents, Dividers, Financial Stability Information, GDOT Pre-Qualification Notifications, Consultant Affidavit & Agreement, Subconsultant Affidavit & Agreement, and Immigration Compliance Certification.

Schedule

Deadline Written Questions – 9/18, 5:00 pm

Proposal/s Due – 9/24, 12:00 pm

Submittals are to be submitted through eProcurement Portal – Opengov

(3) Questions and Answers from Pre-Proposal Conference:

Q. Is there a specific form for EXHIBIT I – Georgia Security & Immigration Compliance Act or is this referring to Exhibits II and III?

A. No other form is associated with Exhibit I, the forms to be submitted are in Exhibit II Consultant Affidavit and Agreement and Exhibit III Subconsultant Affidavit and Agreement.

Q. Please confirm that addendum acknowledgement form(s) will be excluded from the 20-page count.

A. Addendum acknowledgement(s) will not count towards the 20 page limit.

(4) Information to Note:

Proposals must be submitted electronically through the Opengov.com portal.

<https://procurement.opengov.com/portal/cobbcoga>



Ligia Florim, P.E.
Pre-construction Engineer

cc: *Electronic copies:*
Cobb County Procurement Services
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**COBB COUNTY
DEPARTMENT OF TRANSPORTATION
PRE-CONSTRUCTION DIVISION
ADDENDUM ACKNOWLEDGEMENT FORM**

We acknowledge receipt of the following addendum(s) for:

**Request for Proposals for
B2460 SS4A Multi-Corridor Safety Improvements**

ADDENDUM NO. 1

Printed Name

Date

Signature

Email Address

Consulting Firm

Telephone

Insert signed copy of this form in your final proposal **after the cover letter.**

This form does not count toward the total number of pages.